

ITEM: Prompt Pay Discount for Services NOT Billed to Insurance

EFFECTIVE DATE: January 1, 2010

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POLICY

Cheney Ridge Family Medical Clinic will offer a 25% discount to patients who pay in full, at the time of their office visit. This only applies to the office visit; all other services or procedures will be charged at full price. This discount cannot be offered for an office visit that have been, or will be billed to insurance. This discount cannot be offered if the patient has an outstanding balance that is more than 30 days old.

The patient will pay in full (the charged amount less the 25% discount) for the service on or before the date of the office visit. Once the prompt pay discount has been received Cheney Ridge Family Medical Clinic will NOT bill any insurance for that office visit. If the patient has an outstanding balance that is over 30 days old, this balance must be paid in full before any prompt pay discount can be given.

NON-COMPLIANCE

Once an office visit has been billed to insurance this discount cannot be offered. Cheney Ridge Family Medical Clinic will not bill an insurance company for a service for a prompt pay discount has been received.

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SIGNATURE

DATE

By signing this form you are agreeing these services will not be submitted by Cheney Ridge Family Medical Clinic to insurance at this time or at a later date.